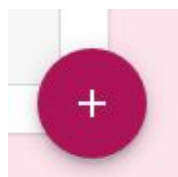


Set Up Google Classroom!

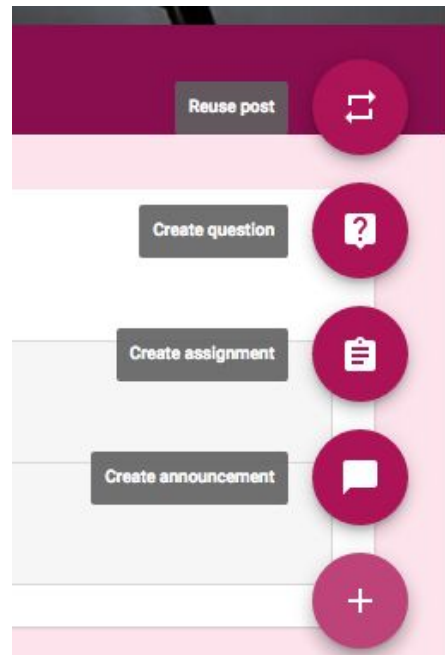
1. Open a Chrome browser window.
2. Sign into Chrome with your Pirate Google account.
3. Go to classroom.google.com
4. Sign in using your Pinckney Pirate account.
5. Choose Teacher if prompted (student vs. teacher).
6. Choose Allow when necessary.
7. At the Home page, you will see a Plus + sign by your name in the upper right hand corner.
8. Click on the Plus + sign and choose Create class.
9. At the class page, you can choose a theme or add a photo.
10. In the center of the page there is a menu.



11. Class Code used to invite Students is found by clicking on Students.
12. Assignments and Announcements can be added by clicking on Stream.
13. Click on the Plus to add assignments and announcements, links, documents, etc.



14. When you hover over the plus button, choices appear.



15. An **Assignment** will require a due date and create a folder in your Drive that collects the students work when they turn it in.

16. An **Announcement** will simply allow you to provide information.

17. Both choices allow you to add a link, add a youtube video, attach files from your Google Drive or from your computer.

18. Click on the **Reuse Post button to copy assignments to other classes.**

Helpful website: [Google Classroom](#)